

Report to Cabinet

Subject: Annual Report of the Senior Information Risk Owner 2021/22

Date: 4 August 2022

Author: Director of Corporate Resources and S151 Officer

Wards Affected

Borough wide

Purpose

To present the Senior Information Risk Owner Annual report 2021/22 to Cabinet.

Key Decision

This is not a key decision.

Recommendation

THAT:

- 1) The annual report of the Senior Information Risk Owner 2021/22 be noted.

1 Background

- 1.1 As Members are aware, Senior Leadership Team approved an Information Security Governance Framework setting out the Council's approach to information and cyber security risk which was endorsed by Cabinet on 1 August 2019.
- 1.2 The Council's designated Senior Information Risk Owner (SIRO), the Director of Corporate Resources and S151 Officer, has overall responsibility for the Council's information management framework and acts as the champion for information risk within the Council. The SIRO is supported by the Data Protection Officer, Deputy Data Protection Officer, the Head of Finance and ICT and the ICT Research and Development Manager. The SIRO is responsible for producing an annual report on information governance. The annual report attached at Appendix 1

provides an overview of activity in relation to information governance, key achievements during 2021/22 as well as outlining work planned for 2022/23. It should provide assurance that the Council has arrangements in place to ensure information risks are being managed effectively.

- 1.3 It is important that the Council recognises the need to protect its information assets from both accidental and malicious loss and damage. The loss or damage of information can have serious consequences for the Council; not only financial and reputational but also may result in the council being unable to deliver vital services to customers. As a result, Information Governance must be taken very seriously by the council and this is evidenced by the on-going work activity to ensure the management and security of our information.

2 Proposal

- 2.1 It is proposed that the Annual report of the SIRO 2021/22 at Appendix 1 be noted.

3 Alternative Options

- 3.1 Not to present an annual SIRO report, in which case Executive members will not be updated on information governance activity across the Council and understand whether information risks are being managed effectively.

4 Financial Implications

- 4.1 There are no financial implications directly arising from this report.

5 Legal Implications

- 5.1 The Council must comply with a number of statutory obligations in the General Data Protection Regulations, Data Protection Act, Freedom of Information Act and Environmental Information Regulations.

6 Equalities Implications

- 6.1 There are no equalities implications directly arising from this report.

7 Carbon Reduction/Environmental Sustainability Implications

- 7.1 There are no carbon reduction/environmental sustainability implications directly arising from this report.

8 Appendices

- 8.1 Appendix 1 – Annual report of the Senior Information Risk Officer 2021/22

9 Background Papers

9.1 None identified.

10 Reasons for Recommendations

10.1 To ensure the Executive is updated in respect of the Information Governance activity across the Council in order to provide assurance that information risks are being managed effectively.

Statutory Officer approval

Drafted by the Chief Financial Officer

Date: 25 July 2022

Approved by the Monitoring Officer

Date: 25 July 2022